

AGENDA

Meeting: Officer Appointments Committee
Place: The Pratchett Room - County Hall, Trowbridge BA14 8JN
Date: Wednesday 25 June 2014
Time: 9.30 am

Briefing Arrangements:	Date	Time	Place
	Wednesday 25 June 2014	9.00am	Pratchett Room County Hall

Please direct any enquiries on this Agenda to Roger Bishton, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713035 or email roger.bishton@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Nick Fogg MBE
Cllr Jon Hubbard
Cllr Fleur de Rhé-Philippe

Cllr Jane Scott OBE
Cllr John Thomson

Substitutes:

Cllr Terry Chivers
Cllr Dennis Drewett
Cllr Peter Edge
Cllr Keith Humphries
Cllr George Jeans
Cllr Bob Jones MBE

Cllr Gordon King
Cllr Laura Mayes
Cllr Dr Helena McKeown
Cllr Jeff Osborn
Cllr Jonathon Seed
Cllr Stuart Wheeler

PART I

Items to be considered while the meeting is open to the public

1 **Apologies**

2 **Minutes of Previous Meeting** (*Pages 1 - 4*)

To confirm the minutes of the meeting held on 4 March 2014 (copy attached).

3 **Declaration of Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above no later than **5pm on Wednesday 18 June 2014**. Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Urgent Items**

Any other items of business, which, in the opinion of the Chairman, should be considered as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.

7 **Exclusion of the Public**

To consider passing the following resolution:-

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item No. 8 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

8 Appointment of Associate Director Corporate Functions & Procurement

A confidential report will be circulated.

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OFFICER APPOINTMENTS COMMITTEE

**DRAFT MINUTES OF THE OFFICER APPOINTMENTS COMMITTEE MEETING
HELD ON 4 MARCH 2014 AT WEST WILTSHIRE ROOM - COUNTY HALL,
TROWBRIDGE BA14 8JN.**

Present:

Cllr Peter Edge (Substitute), Cllr Nick Fogg MBE, Cllr Keith Humphries (Substitute),
Cllr Fleur de Rhé-Philippe and Cllr Jane Scott OBE (Chairman)

In attendance:

Mr Jon Houlihan, Gatenby Sanderson
Dr Jane Scarlett, Consultant in Public Health, Kingston Public Health Team – Faculty of
Public Health
Dr Shona Arora, Centre Director, Avon, Gloucestershire & Wiltshire PHE Centre, Public
Health England

1 **Apologies**

Apologies for absence were received from Cllr Jon Hubbard, who was substituted by Cllr Peter Edge and Cllr John Thomson, who was substituted by Cllr Keith Humphries.

2 **Minutes of Previous Meetings**

Resolved:

To confirm and sign as a correct record the minutes of the two Committee meetings held on 18 October 2013.

3 **Declaration of Interests**

There were no declarations of interest.

4 **Chairman's Announcements**

There were no Chairman's announcements.

5 **Public Participation**

There were no members of the public present or councillors' questions.

6 **Urgent Items**

There were no items of urgent business.

7 **Exclusion of the Public**

Resolved:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute No. 8 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

8 **Appointment of Associate Director, Public Health & Protection**

The Committee conducted a competitive selection process to appoint to the role of Associate Director, Public Health & Protection prior to appointing to that post.

A confidential candidate application report compiled by Gatenby Sanderson who had been leading the executive search and selection for this post was received. From this summary and the CV's received, three candidates had been shortlisted by Maggie Rae, Corporate Director and it was noted that the shortlist had been approved by the Faculty of Public Health, which was a requirement due to the qualification requirements of the role.

After conducting formal interviews, the Committee decided to adjourn in order that Members could give further consideration to various issues that had been raised and to reconvene the following day at 9.00am in the Leader's Office.

The Committee, consisting of Cllr Jane Scott OBE (Chairman), Cllr Fleur de Rhe-Philippe and Cllr Keith Humphries, reconvened on Wednesday 5 March 2014 in the Leader's Office at 9.00am and Cllr Humphries produced a number of additional questions which he considered should be asked of the preferred candidate.

After some discussion, the Committee decided to adjourn once again until Thursday 13 March 2014 at 11.00am in the Leader's Office and to ask the preferred candidate to attend once again in order to answer these further questions.

The Committee, again consisting of Cllr Jane Scott OBE (Chairman), Cllr Fleur de Rhe-Philippe and Cllr Keith Humphries, reconvened on Thursday 13 March

2014 in the Leader's Office at 11.00am and put further questions to the preferred candidate.

After discussion

Resolved:

To not make an appointment to the post of Associate Director, Public Health & Protection at this time.

(Duration of meetings:
Tuesday 4 March 1.00 pm - 6.00 pm
Wednesday 5 March 9.00 am – 9.10 am
Thursday 13 March 11.00 am – 1.00 pm)

The Officer who has produced these minutes is Roger Bishton, of Democratic & Members' Services, direct line 01225 713035, e-mail roger.bishton@wiltshire.gov.uk

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